

# PROPERTY LOSS NOTICE

EMAIL REPORT TO: <a href="mailto:claims@collinsandco.com">claims@collinsandco.com</a>		DATE:
PHONE: 423-265-0541		DATE OF OCCURRENCE:
MAILING ADDRESS:  Collins and Company, Inc. 555 River Street Chattanooga, TN 37405		<i>Please check appropriate box and provide in space below particular department within the County of Board of Education</i>  COUNTY
INSURED NAME & ADDRESS:  RUTHERFORD COUNTY RUTHERFORD COUNTY BOARD OF EDUCATION		BOARD OF EDUCATION
		DEPARTMENT:
		CONTACT NAME & ADDRESS:
LOCATION OF LOSS:		
DESCRIPTION OF LOSS & DAMAGE:		
BUILDING:	PERSONAL PROPERTY:	OTHER STRUCTURES:
ADDITIONAL INFORMATION:		
WITNESSES:		
NAME & ADDRESS:		
PHONE NUMBER:	REPORTED BY:	
REMARKS:	REPORTED TO:	
SIGNATURE OF INSURED:	PHONE NUMBER:	

