

RUTHERFORD COUNTY RISK MANAGEMENT COMMITTEE
SEPTEMBER 28, 2017 COURTHOUSE

MEMBERS PRESENT:

MAYOR ERNEST BURGESS
DAVID NIPPER
DEBRA KENNEDY
MERRY HICKERSON
SHAUNTAE SHERRIL
RICKY MARLIN
JIM BOWLES
CHRISTIE CROWELL
DR. ANDREA ANTHONY
PREBLE ACTON
LISA NOLAN
SONYA STEPHENSON

OTHERS PRESENT:

MELISSA STREET
DANIEL PUCKETT
CHUCK CHAPA
KELLI PERRIEN
PAUL HUFFMAN
MARY ASHERBRENNER
SHANNON MCNAIR
DAN GOODE
CHRISTIE ALLEN
KELLY DERRICK
HILLARY KEEN
VICKIE CLAY
MARK HELTON
ALEX WHITE

The meeting was opened by Mayor Burgess at 1:00pm.

APPROVE MINUTES:

A motion was made by Merry Hickerson to approve the minutes from the last Risk Management Committee meeting on 8/24/2017. The motion was seconded by David Nipper and passed unanimously.

Introduction and welcome of Debra Kennedy was made by Mayor Burgess.

FINANCIALS:

Risk Management Director, Melissa Street, began with Fund 264. For the month of August; there was \$1.6 million in revenue and \$5 million in expense. Calendar year to date the fund has \$41.9 million in revenue and \$44.1 million in expenses.

For the Fiscal Year; there is \$2,987,693 million in revenue and \$11,038,268 million in expense. Ms. Street reminded the committee that premiums for Board of Education are not collected during summer months of July and August.

For Fund 266, YTD \$280,307.28 compared to prior year of \$77,449.77. Currently 8 workers comp cases are open.

WC/OJI STATS:

Dan Goode reported for the prior month there were a total of 24 injuries. Total incurred dollars for all divisions was \$40,855.00 for injuries. There is one injury that skewed numbers because of its large claim value. BOE has 10 of the injuries with a cost of \$4,900.00 while County General had 14 injuries with a cost of \$35,955.00.

Mr. Goode reported on findings from safety inspections. An outside vendor inspected each of the County schools by the end of May 2017. Schools then have 6 months to correct any findings. Dan went out to each school to ensure proper measures have been taken as a response to the findings. Ms. Street questioned Mr. Goode as to the individual school's response to the correcting the findings and it was indicated that ¼ of the schools still have items open from last year. However, since incorporating an outside vendor rather than an internal audit, the participation has increased and Mr. Goode is pleased with the results.

Property claims have been up this year due to the Blackman Wrestling complex fire (waiting on Traveler's insurance check), Riverdale Concession fire (waiting on estimate and to collect policy limits, work on roof will begin shortly), and Christiana's roof wind damage from a storm earlier in the calendar year.

WELLNESS UPDATE:

Daniel Puckett reported on the conclusion of Know Your Numbers campaign for 2017, which included 2 members of the wellness team visiting every school (316 employees visited) through "Wellness on Wheels" from August through September. Completion statistics as of September 22, 2017 are: 3,998 (64%) completed Health Risk Assessment, 4,399 (71%) completed Biometrics, and 3,264 (53%) have completed both requirements. 2016 had a 91% completion rate.

- A flyer was handed out regarding the Rutherford County Wellness Fair on October 13th from 3:00-7:00pm along with the Flu Shot flyer which listed Med Point Clinic hours.
- Wellness Coaching numbers: Wellness Coordinator had 52 visits and Dietician has 17 visits
- 28 people attended the Lifestyle Management class on Inflammatory Diets
- LifeServices EAP topic this month is Information Overload

Chuck Chapa introduced a new Cigna App for your phone called OneGuide. Mr. Chapa handed out a pamphlet to explain the various features such as live chat, medical concierge service, viewing medical card, Telehealth access, ability to perform Health Risk Assessment and check points on the app.

Ms. Street asked the committee for feedback of wellness ideas and incentives they would like to see for employees.

GASB 45 PROJECTION FINDINGS:

Mrs. Street provided a report on the projection of the January 1, 2016 Actuarial Valuation results prepared by AON. Accounting results were shown according to the GASB 45 for consistency with the 2009. The report was prepared to show the impact of the changes to the retiree eligibility criteria that was adopted in 2010. The report showed that based on the baseline 2009 forecast costs, the reduction in benefits did reduce future costs and savings to the plan spend are averaging at 50% or more annually between 2013-2015 over what they would have been without the eligibility changes.

Mrs. Nolen discussed the transition to GASB 75 in 2018. This change will require that the retiree liability be shown in the annual financials.

DEPENDENT AUDIT BID:

Ms. Street and team had four companies respond to the Spousal dependent bid. Three of which were called in for interviews. The four companies that bid were Hodges Mace, BMI, Alight/AON and HMS. Alight/AON was the highest bid and was not called for interviews.

The cost projections were based on 1,568 dependents: Hodges Mace \$11.00 per dependent, BMI \$19.00 per dependent, HMS \$20.25 per dependent.

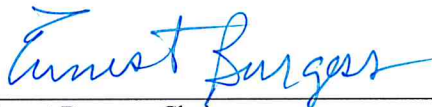
Hodges Mace representatives Alex White and Mark Helton presented their proposal and procedures to the committee.

Merry Hickerson made a motion to recommend Hodges Mace and Christie Crowell seconded. The motion was passed unanimously.

OTHER BUSINESS:

The next Risk Management meeting will be November 17, 2017.

The meeting was adjourned at 2:33 pm.



Ernest Burgess, Chairman
Rutherford County Risk Management Committee