

RUTHERFORD COUNTY BENEFITS & INSURANCE COMMITTEE  
HISTORIC COURTHOUSE, 2<sup>ND</sup> FLOOR COURTROOM & VIRTUAL  
MAY 28, 2020

MEMBERS PRESENT:

Mayor Bill Ketron  
Commissioner Rhonda Allen  
Dr. Andrea Anthony  
Doug Bodary  
Amber Brown  
Shae Crowell  
Alan Farley  
Lois Miller  
Commissioner Jeff Phillips  
Shauntae Sherril  
Eric Tuttobene

OTHERS PRESENT:

Deputy to the Mayor Steve Sandlin  
Ed Elam, III  
Lyndsay Cooper  
Lisa Nolen  
Jayne Corbin  
Leigh Smith  
Chuck Chapa  
Dan Goode  
Paul Huffman  
Jay Brown  
Jake Davis  
Melissa Griffy  
Shannon McNair  
Christy Martin  
David Patterson

The meeting was held virtually via telephone and online video due to the global pandemic of the Novel Coronavirus 19.

The meeting was opened by Chairman, Mayor Bill Ketron at 1:02 pm.

Secretary, Jayne Corbin, called the Roll and upon Roll Call the following were:

ROLL CALL

|                            |                          |                              |
|----------------------------|--------------------------|------------------------------|
| Preble Acton – absent      | Rhonda Allen – present   | Dr. Andrea Anthony – present |
| Doug Bodary - present      | Amber Brown – present    | Shae Crowell – present       |
| Holly Deering - absent     | Alan Farley – present    | Merry Hickerson - absent     |
| Lois Miller - present      | Allen McAdoo - absent    | Jeff Phillips - absent       |
| Shauntae Sherril – present | Eric Tuttobene – present | Bill Ketron - present        |

APPROVE MINUTES

A motion was made to approve the minutes from the last Benefits and Insurance Committee meeting on April 23, 2020, by Lois Miller. The motion was seconded by Amber Brown.

Jayne Corbin, Secretary, called the Roll and upon Roll Call members voted as:

|                        |                       |                          |
|------------------------|-----------------------|--------------------------|
| Preble Acton – absent  | Rhonda Allen – yes    | Dr. Andrea Anthony – yes |
| Doug Bodary – yes      | Amber Brown – yes     | Shae Crowell – yes       |
| Holly Deering – yes    | Alan Farley – yes     | Merry Hickerson – absent |
| Lois Miller – yes      | Allen McAdoo – absent | Jeff Phillips – absent   |
| Shauntae Sherril – yes | Eric Tuttobene – yes  | Bill Ketron – yes        |

The motion passed with unanimous approval.

FINANCIAL REPORT

The Chair recognized Director Ed Elam, III to review the Financial report.

Fund 264 Calendar year to date revenues were \$32,476,936 and expenses were \$25,162,759. The current fiscal period year to date revenues were \$64,348,914 with \$64,446,360 in expenses. The month of April revenues were \$6,983,798 with expenses of \$5,197,275 leaving a difference of \$1,786,523. Total April enrollment of employees was 6,241.

Fund 266 year to date expenditures in April 2020 were \$149,427 and compared to 2019 which had \$104,589. The 2020 fiscal year to date claims were \$551,864 and 2019 fiscal year to date at \$657,237. This showed a reverse change of 0.84.

A motion to accept the Financial report from Mr. Elam was made by Lois Miller and seconded by Commissioner Rhonda Allen.

Jayne Corbin, Secretary, called the Roll and upon Roll Call members voted as:

|                        |                       |                          |
|------------------------|-----------------------|--------------------------|
| Preble Acton – absent  | Rhonda Allen – yes    | Dr. Andrea Anthony – yes |
| Doug Bodary – yes      | Amber Brown – yes     | Shae Crowell – yes       |
| Holly Deering – absent | Alan Farley – yes     | Merry Hickerson – absent |
| Lois Miller – yes      | Allen McAdoo – absent | Jeff Phillips – absent   |
| Shauntae Sherril – yes | Eric Tuttobene – yes  | Bill Ketron – yes        |

The motion passed with unanimous approval.

WC/OJI OSHA STATS

The Chair recognized Mr. Dan Goode, Safety Director, to review OSHA, workers' compensation, and on-the-job injury reports.

Mr. Goode presented the OSHA, workers' compensation, and on-the-job injury reports and financials, for the month of April 2020, for the information and use of the Committee.

Mr. Goode noted that due to the Novel Coronavirus 19, the County Schools were closed March 15, 2020 through the end of the school year. The County offices were closed from April 2-30, 2020.

A motion to accept the OSHA, workers' compensation, and on-the-job injury reports from Mr. Goode was made by Amber Brown and seconded by Alan Farley.

Jayne Corbin, Secretary, called the Roll and upon Roll Call members voted as:

|                        |                       |                          |
|------------------------|-----------------------|--------------------------|
| Preble Acton – absent  | Rhonda Allen – yes    | Dr. Andrea Anthony – yes |
| Doug Bodary – yes      | Amber Brown – yes     | Shae Crowell – yes       |
| Holly Deering – absent | Alan Farley – yes     | Merry Hickerson – absent |
| Lois Miller – yes      | Allen McAdoo – absent | Jeff Phillips – absent   |
| Shauntae Sherril – yes | Eric Tuttobene – yes  | Bill Ketron – yes        |

The motion passed with unanimous approval.

WELLNESS UPDATE

The Chair recognized Mr. Chuck Chapa, Cigna in-house Wellness Coordinator, to present the Wellness Update.

Mr. Chapa presented the Smart Steps Wellness report for the use and information of the Committee.

MEDPOINT CLINICS UPDATE

The Chair recognized Mrs. Shannon McNair, Director, Client Operations, from Premise Health to present the MedPoint Clinics' report.

Mrs. McNair presented the MedPoint report for the use and information of the Committee.

CLINIC TRANSITION UPDATE

The Chair recognized Christy Martin, with Ascension/St. Thomas, to present the On-Site Clinic update.

Ms. Martin presented the updated clinic hours and staffing report for the use and information of the Committee.

COUNTY COMMISSION MEETING 05/14/2020 UPDATE

The Chair recognized Mr. Ed Elam, III, to present the County Commission meeting 05/14/2020 update.

Mr. Elam stated that the County Commission approved the Life, AD&D, Short-Term Disability, and Long-Term Disability rates. The Commission also approved the proposed Wellness Points suspension for 2021. The Budget & Finance Committee declined participation in the Embarc program with Cigna, therefore, this item did not advance to the County Commission.

OMADA NUMBERS UPDATE

The Chair recognized Mr. Paul Huffman with Cigna to present the Omada program update.

Mr. Huffman presented the Omada program update, for the use and information of the Committee.

Commissioner Jeff Phillips joined the meeting at 1:39 pm.

CIGNA CAP REPORT

The chair recognized Mr. Paul Huffman of Cigna, to present the Cigna CAP report.

Mr. Huffman presented the Cigna CAP report for the use and information of the Committee.

PROPERTY & CASUALTY QUOTE

The Chair recognized Mr. David Patterson with Assured Partners, Broker of Record, to present the Property & Casualty quote.

Mr. Patterson presented the Property & Casualty quotes as shown in the exhibits. After discussion from the Committee, Commissioner Jeff Phillips made the motion for the Committee to accept APIP for Property Insurance, Brit for Casualty Insurance, APIP for Cyber Liability, Admiral for Dental Professional Liability, and Axis for the Volunteer Firefighters Accident Coverage as presented in the exhibits. The motion was seconded by Lois Miller.

Jayne Corbin, Secretary, called the Roll and upon Roll Call members voted as:

|                        |                       |                          |
|------------------------|-----------------------|--------------------------|
| Preble Acton – absent  | Rhonda Allen – yes    | Dr. Andrea Anthony – yes |
| Doug Bodary – yes      | Amber Brown – yes     | Shae Crowell – yes       |
| Holly Deering – absent | Alan Farley – yes     | Merry Hickerson – absent |
| Lois Miller – yes      | Allen McAdoo – absent | Jeff Phillips – yes      |
| Shauntae Sherril – yes | Eric Tuttobene – yes  | Bill Ketron – yes        |

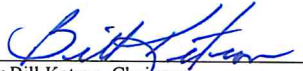
The motion passed with unanimous approval.

OTHER BUSINESS

The Chair asked for any other business. None was forthcoming.

Commissioner Jeff Phillips made a motion to adjourn the meeting with a second by Alan Farley.

The Chair adjourned the meeting at 2:14 pm.



\_\_\_\_\_  
Mayor Bill Ketron, Chairman  
Rutherford County Benefits & Insurance Committee