

RUTHERFORD COUNTY BENEFITS & INSURANCE COMMITTEE  
MAY 23, 2019 COURTHOUSE

MEMBERS PRESENT:

Mayor Bill Ketron  
Commissioner Rhonda Allen  
Dr. Andrea Anthony  
Jim Bowles  
Merry Hickerson  
Chief Preble Acton  
Commissioner Jeff Phillips  
Amber Brown  
Lois Miller  
Shauntae Sherril  
Merry Hickerson  
Christy Crowell  
Jeff Sandvig

OTHERS PRESENT:

Deputy to the Mayor Steve Sandlin  
Ed Elam, III  
Sonya Stephenson  
Dan Goode  
Charles Chapa  
Shannon McNair  
Jay Brown  
Stacy DePriest  
Jayne Corbin  
Vickie Clay  
Paul Huffman  
Doug Bodary  
Lisa Nolen  
David Patterson  
Leigh Smith

The meeting was opened by Chairman, Mayor Bill Ketron at 1:01 pm.

Secretary, Jayne Corbin, called the Roll and upon Roll Call the following members were:

ROLL CALL

|                            |                         |                              |
|----------------------------|-------------------------|------------------------------|
| Preble Acton – present     | Rhonda Allen – present  | Dr. Andrea Anthony – present |
| Jim Bowles – present       | Amber Brown – present   | Christy Crowell – present    |
| Merry Hickerson – present  | Debra Kennedy – absent  | Lois Miller – present        |
| Allen McAdoo – absent      | Jeff Phillips – present | Jeff Sandvig – present       |
| Shauntae Sherril – present | XXXXXXXX – vacant seat  |                              |

APPROVE MINUTES

A motion was made to approve the minutes from the last Risk Management Committee meeting on April 25, 2019 by Merry Hickerson. The motion was seconded by Lois Miller and passed unanimously by verbal affirmation.

FINANCIAL REPORT

The Chair recognized Director Ed Elam, III to review the Financial report.

The financial reports for fund 264 and 266 were presented by Director Elam for the use and information of the Committee.

A motion to accept the Financial report was made by Lois Miller and seconded by Merry Hickerson. The motion passed unanimously by verbal affirmation.

WC/OJI STATS

The Chair recognized Dan Goode, Safety Coordinator, to review workers’ compensation, OSHA, and on-the-job injury reports.

Mr. Goode presented the On-The-Job Injury report and financials for the information and use of the Committee.

A motion to accept the report from Mr. Goode was made by Jeff Sandvig and seconded by Commissioner Jeff Phillips. The motion passed unanimously by verbal affirmation.

WELLNESS UPDATE

The Chair recognized Mr. Charles (Chuck) Chapa, in-house Wellness Coordinator to present the Wellness Update.

Mr. Chapa reviewed the information for the use and information of the Committee.

Ms. Leigh Smith with Cigna presented a section called “Did You Know?” that reviewed the “Healthy Babies, Healthy Pregnancies” program for the use and information of the Committee.

MEDPOINT REPORT

The Chair recognized Shannon McNair, Director, Client Operations, from Premise Health to present the MedPoint Clinics’ report.

Mrs. McNair presented the MedPoint report for the use and information of the Committee.

A motion to accept the MedPoint report was made by Commissioner Rhonda Allen and seconded by Commissioner Jeff Phillips. The motion passed unanimously by verbal affirmation.

Merry Hickerson left the meeting at 1:40 p.m.

PROPERTY AND CASUALTY COVERAGE PRESENTATION

The Chair recognized David Patterson, of Assured Partners, Broker of Record, Property and Casualty, to present the renewals for Property and Casualty, Cyber Liability and Volunteer Firefighters Accident Coverage.

Mr. Patterson presented the findings for the use and information of the Committee.

Following discussion, the motion was made by Jeff Sandvig to move the Property insurance to APIP, and to renew the Casualty insurance with Britt having the Auto Casualty portion with Britt and APIP. It was seconded by Lois Miller. The motion passed unanimously by verbal affirmation.

Commissioner Allen left the meeting at 2:10 p.m.

Following discussion, the motion was made to add Cyber Liability coverage through APIP, giving a \$2 million limit of liability, by Jeff Sandvig. It was seconded by Commissioner Jeff Phillips. The motion passed unanimously by verbal affirmation.

Following discussion, the motion was made to approve the Dental Professional Liability coverage for \$1 million and \$3 million aggregate from Admiral insurance by Jeff Sandvig. It was seconded by Jim Bowles.

Following discussion, the motion was made by Jeff Sandvig to renew the Volunteer Fire Accident Coverage with AXIS. It was seconded by Commissioner Jeff Phillips. The motion passed unanimously by verbal affirmation.

COMMITTEE EMPLOYEE REPRESENTATIVE VACANCY  
EMPLOYEE REPRESENTATIVE SELECTION PROCESS

The Chair announced a current vacancy for a Committee Member Employee Representative from Rutherford County General Employees.

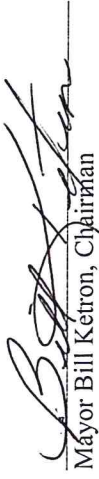
A motion was made by Commissioner Jeff Phillips to cancel the June 27<sup>th</sup> meeting, since there is no scheduled meeting for the month of July.

Ed Elam, III, introduced the topic of the procedure for choosing this Committee Member. After discussion, a motion was made by Jeff Sandvig to revisit this topic in the August 22, 2019 meeting and that each applicant must be accompanied by a reference from the Department Head of the employee from Rutherford County General with a deadline to accept applications of August 8, 2019. It was seconded by Christy Crowell. The motion passed unanimously by verbal affirmation.

OTHER BUSINESS

Chairman Ketron recognized and welcomed Doug Bodary to the Committee. Mr. Bodary will be replacing Jeff Sandvig the retiring Assistant Superintendent of Budget and Finance for the Board of Education.

The Chair asked for any other business to be discussed. None was forthcoming. Jeff Sandvig made the motion to adjourn the meeting, Lois Miller seconded. The Chair adjourned the meeting at 2:29 pm.



Mayor Bill Ketron, Chairman

Rutherford County Benefits & Insurance Committee