

RUTHERFORD COUNTY BENEFITS & INSURANCE COMMITTEE  
HISTORIC COURTHOUSE, 2<sup>ND</sup> FLOOR COURTROOM & VIRTUAL  
AUGUST 27, 2020

1

MEMBERS PRESENT:

Mayor Bill Ketron  
Preble Acton  
Commissioner Rhonda Allen  
Dr. Andrea Anthony  
Doug Bodary  
Amber Brown  
Holly Deering  
Alan Farley  
Merry Hickerson  
Lois Miller  
Commissioner Jeff Phillips  
Shauntae Sherril  
Eric Tuttobene

OTHERS PRESENT:

Jayne Corbin  
Ed Elam, III  
Sonya Stephenson  
Lisa Nolen  
Leigh Smith  
Chuck Chapa  
Dan Goode  
Paul Huffman  
Jay Brown  
Jake Davis  
Christy Martin  
Shannon McNair

The meeting was held virtually via telephone and online video due to the global pandemic of the Novel Coronavirus 19.

The meeting was opened by Chairman, Mayor Bill Ketron at 1:00 pm.

OPENING STATEMENT AND ELECTRONIC MEETING DETERMINATION

"This meeting of the Benefits and Insurance Committee is being conducted electronically pursuant to Governor Bill Lee's Executive Order No. 16. I would ask for a Motion that conducting the meeting electronically is necessary to protect public health, safety, and welfare in light of the coronavirus."

After the Chair read this statement, Merry Hickerson made the motion, and Jeff Phillips seconded the motion.

Jayne Corbin, Secretary, called the Roll and upon Roll Call members voted as:

Preble Acton – yes	Rhonda Allen – yes	Dr. Andrea Anthony – yes
Doug Bodary – yes	Amber Brown – yes	Shae Crowell – absent
Holly Deering – yes	Alan Farley – yes	Merry Hickerson – yes
Lois Miller – yes	Allen McAdoo – absent	Jeff Phillips – yes
Shauntae Sherril – yes	Eric Tuttobene – yes	Bill Ketron – yes

The motion passed with unanimous approval.

Secretary, Jayne Corbin, called the Roll and upon Roll Call the following were:

ROLL CALL

Preble Acton – present	Rhonda Allen – present	Dr. Andrea Anthony – present
Doug Bodary – present	Amber Brown – present	Shae Crowell – absent
Holly Deering – present	Alan Farley – present	Merry Hickerson – present
Lois Miller – present	Allen McAdoo – absent	Jeff Phillips – present
Shauntae Sherril – present	Eric Tuttobene – present	Bill Ketron – present

APPROVE MINUTES

A motion was made to approve the minutes from the last Benefits and Insurance Committee meeting on July 23, 2020, by Merry Hickerson. The motion was seconded by Dr. Andrea Anthony.

Jayne Corbin, Secretary, called the Roll and upon Roll Call members voted as:

Preble Acton – yes	Rhonda Allen – yes	Dr. Andrea Anthony – yes
Doug Bodary – yes	Amber Brown – yes	Shae Crowell – absent
Holly Deering – yes	Alan Farley – yes	Merry Hickerson – yes
Lois Miller – yes	Allen McAdoo – absent	Jeff Phillips – yes
Shauntae Sherril – yes	Eric Tuttobene – yes	Bill Ketron – yes

The motion passed with unanimous approval.

FINANCIAL REPORT

The Chair recognized Director Ed Elam, III to review the Financial report.

Fund 264 for the month of June there was a total of \$7,244,730 in revenue and \$10,410,204 in expenses, with a difference of (\$3,165,474). Calendar year to date revenues were \$48,306,953 and expenses were \$40,183,232 with a difference of \$8,123,721. The current fiscal period year to date revenues were \$80,178,931 with \$79,466,833 in expenses with a difference of \$712,098. Total June enrollment of employees was 6,242.

Fund 264 for the month of July, and fiscal year 2020-2021 numbers are the same, there was a total of \$1,728,704 in revenue and \$6,612,422 in expenses, with a difference of (\$4,883,718). Calendar year to date revenues were \$50,035,657 and expenses were \$46,795,655 with a difference of \$3,240,002. Total July enrollment of employees was 6,233.

Fund 266 expenditures for June 2020 were \$25,169.75 and compared to 2019 which had \$51,646.03. The 2020 fiscal year to date claims were \$637,004.73 and 2019 fiscal year to date at \$785,850.94. This showed a reverse change of 0.81.

Fund 266 expenditures for July 2020 and fiscal year to date were \$70,988.61. For the month of July 2019, a zero balance is due to a change in third party administrator.

A motion to accept the Financial report from Mr. Elam was made by Merry Hickerson and seconded by Jeff Phillips.

Jayne Corbin, Secretary called the Roll and upon Roll Call members voted as:

Preble Acton – yes	Rhonda Allen – yes	Dr. Andrea Anthony – yes
Doug Bodary – yes	Amber Brown – yes	Shae Crowell – absent
Holly Deering – yes	Alan Farley – yes	Merry Hickerson – yes
Lois Miller – yes	Allen McAdoo – absent	Jeff Phillips – yes
Shauntae Sherril – yes	Eric Tuttobene – yes	Bill Ketron – yes

The motion passed with unanimous approval.

#### COUNTY COMMISSION UPDATE

The Chair recognized Director Ed Elam, III. In the County Commission August meeting the FSA rollover increase from \$500 to \$550, and the Motivate Me Incentive changes were approved. Director also mentioned the 2020 Health Fair has been cancelled and Annual/Open Enrollment will be three weeks instead of two.

#### WC/OJI OSHA STATS

The Chair recognized Mr. Dan Goode, Safety Director, to review OSHA, workers' compensation, and on-the-job injury reports.

Mr. Goode presented the OSHA, workers' compensation, and on-the-job injury reports and financials, for the month of June 2020 and July 2020, for the information and use of the Committee.

Mr. Goode noted that due to the Novel Coronavirus 19, the County Schools were closed March 15, 2020 through the end of the school year.

A motion to accept the OSHA, workers' compensation, and on-the-job injury reports from Mr. Goode was made by Jeff Phillips and seconded by Lois Miller

Jayne Corbin, Secretary called the Roll and upon Roll Call members voted as:

Preble Acton – yes	Rhonda Allen – yes	Dr. Andrea Anthony – yes
Doug Bodary – yes	Amber Brown – yes	Shae Crowell – absent
Holly Deering – yes	Alan Farley – yes	Merry Hickerson – yes
Lois Miller – yes	Allen McAdoo – absent	Jeff Phillips – yes
Shauntae Sherril – yes	Eric Tuttobene – yes	Bill Ketron – yes

The motion passed with unanimous approval.

#### MEDPOINT CLINICS UPDATE

The Chair recognized Mrs. Shannon McNair, Director, Client Operations, from Premise Health to present the MedPoint Clinics' report.

Mrs. McNair presented the MedPoint report for the use and information of the Committee.

#### WELLNESS UPDATE

The Chair recognized Mr. Chuck Chapa, Cigna in-house Wellness Coordinator, to present the Wellness Update.

Mr. Chapa presented the Smart Steps Wellness report for the use and information of the Committee.

#### CLINIC TRANSITION UPDATE

The Chair recognized Christy Martin, with Ascension/St. Thomas to present the On-Site Clinic update.

Ms. Martin shared that the clinic provider change will occur on September 1, 2020. She further shared how the transition will take place for the use and information of the Committee.

#### OTHER BUSINESS

The Chair recognized Director Elam to speak regarding iPad and SharePoint usage by the Committee in the future.

Mr. Elam informed the Committee that moving forward all exhibits would be uploaded to SharePoint and members would be able to access the information via iPad when in-person meetings resume.

The Chair asked for any other business.

Jeff Phillips made a motion to adjourn the meeting. Merry Hickerson seconded.

The Chair adjourned the meeting at 1:45 pm.

  
 Mayor Bill Ketron, Chairman  
 Rutherford County Benefits & Insurance Committee