

RUTHERFORD COUNTY RISK MANAGEMENT COMMITTEE  
APRIL 25, 2019 COURTHOUSE

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MEMBERS PRESENT:

Mayor Bill Ketron  
Commissioner Rhonda Allen  
Dr. Andrea Anthony  
Jim Bowles  
Merry Hickerson  
Commissioner Allen McAdoo  
Commissioner Jeff Phillips  
Amber Brown  
Lois Miller  
Shauntae Sherril  
Merry Hickerson

OTHERS PRESENT:

Deputy to the Mayor Steve Sandlin  
Ed Elam, III  
Sonya Stephenson  
Dan Goode  
Charles Chapa  
Shannon McNair  
Jay Brown  
Stacy DePriest  
Jayne Corbin  
Vickie Clay  
Paul Huffman

The meeting was opened by Chairman, Mayor Bill Ketron at 1:03 pm.

Secretary, Stacy DePriest, called the Roll and upon Roll Call the following members were:

ROLL CALL

Preble Acton – absent	Rhonda Allen – absent	Dr. Andrea Anthony – present
Jim Bowles – present	Amber Brown – present	Christy Crowell – absent
Merry Hickerson – present	Debra Kennedy – absent	Lois Miller – present
Allen McAdoo – present	Jeff Phillips – present	Jeff Sandvig – present
Shauntae Sherril – present	XXXXXXX – vacant seat	

A quorum present, Chairman Ketron began the meeting by recognizing two new members to the Committee. Amber Brown, Citizen-at-Large, replaced Veronica Buchanan, Citizen-at-Large, and Lois Miller, Citizen-at-Large, replaced Ricky Marlin, Citizen-at-Large. He then welcomed the new members to the Committee.

APPROVE MINUTES

A motion was made to approve the minutes from the last Risk Management Committee meeting on March 28, 2019 by Merry Hickerson. The motion was seconded by Jim Bowles and passed unanimously by verbal affirmation.

FINANCIAL REPORT

The Chair recognized Director Ed Elam, III to review the Financial report.

The financial reports for fund 264 and 266 were presented by Director Elam for the use and information of the Committee.

Commissioner Rhonda Allen arrived at the meeting.

A motion to accept the Financial report was made by Lois Miller and seconded by Merry Hickerson. The motion passed unanimously by verbal affirmation.

WC/OJI STATS

The Chair recognized Dan Goode, Safety Coordinator, to review workers' compensation, OSHA, and on-the-job injury reports.

Mr. Goode presented the On-The-Job Injury report and financials for the information and use of the Committee.

A motion to accept the report from Mr. Goode was made by Dr. Andrea Anthony and seconded by Commissioner Allen. The motion passed unanimously by verbal affirmation.

WELLNESS UPDATE

The Vice-Chair recognized Mr. Charles (Chuck) Chapa, in-house Wellness Coordinator to present the Wellness Update.

Mr. Chapa reviewed the information for the use and information of the Committee.

Mr. Chapa informed the Committee that two events had been omitted from the information given in the exhibits. They are as follows: May 9, 2019, the Mobile Mammography Unit will be at Blackman Elementary and May 20, 2019, the Mobile Mammography Unit will be at the Health Department.

A motion to accept the Wellness report was made by Commission Phillips and seconded by Merry Hickerson. The motion passed unanimously by verbal affirmation.

MEDPOINT REPORT

The Chair recognized Shannon McNair, Director, Client Operations, from Premise Health to present the MedPoint Clinics' report.

Mrs. McNair presented the MedPoint report for the use and information of the Committee.

A motion to accept the MedPoint report was made by Commissioner Allen and seconded by Lois Miller. The motion passed unanimously by verbal affirmation.

FLEXIBLE SPENDING ACCOUNT FINALIST PRESENTATION & SELECTION

The Chair recognized Jay Brown, of Mercer, Broker of Record, to present the finalist presentation for the Flexible Spending Account bids.

Mr. Brown presented the findings for the use and information of the Committee.

Following discussion, the motion was made by Merry Hickerson to continue with WageWorks as the vendor for Flexible Spending Account, with their three (3) year rate guarantee. It was seconded by Lois Miller.

Upon Roll Call, the following members voted:

ROLL CALL VOTE

Rhonda Allen – yes  
Amber Brown – yes  
Allen McAdoo – yes  
Shauntae Sherril – yes

Dr. Andrea Anthony – yes  
Merry Hickerson – yes  
Jeff Phillips – aye  
Bill Ketron – yes

Jim Bowles – yes  
Lois Miller – yes  
Jeff Sandvig – yes

Preble Acton, Christy Crowell, and Debra Kennedy were absent from the meeting.

Motion adopted by unanimous Roll Call vote.

OTHER BUSINESS

The Chair asked for any other business to be discussed. None was forthcoming. The Chair adjourned the meeting at 1:34 pm.

  
Mayor Bill Ketron, Chairman  
Rutherford County Risk Management Committee